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Approved For Release 2001/07/16: CIA-RDP78-06505A000800080048-9

1 0 MAR 1969

MEMORARDUM FOR: Chief, Staff Communications Division, OC

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PROM

: Chief, Real Estate and Construction Division, OL

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SUBJECT

: Air-Conditioning System Study,

Site,

Job No. 202-69

REFERENCE

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- 1. This Bivision has had an architect-engineer (ASE) firm study the sir-conditioning problems at the Copies of his report, in two parts, are attached. The first part enumerates a number of steps required to place the existing equipment into good operating condition. The second part of the report is an overall survey of the station's requirements and offers several alternative courses of action to meet these requirements with varying degrees of completeness.
 - 2. We propose the following course of action:
 - a. A refrigeration mechanic should perform the maintenance work outlined in the first part of the A&E report as soon as possible.
 - b. The Office of Communications should evaluate the second part of the AME report and reach a decision as to which, if any, of the four alternatives presented will be implemented. The Real Estate and Construction Division (RECD), OL, will assist as required.

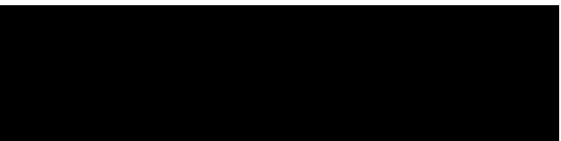
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- 4. After you have reviewed the attached materials, we suggest the following immediate steps be taken:
 - a. The Real Estate and Construction Division, OL Engineers and SCD/OC Engineers will meet to review both parts of the A&E report to ensure that it meets both your and the station's requirements. Also to be discussed are possible methods of accomplishing the work described in

downgrading and declassification

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SULECT:

Air-Conditioning System Study, Job No. 202-69

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the second part of the AME report. We suggest such a meeting be held on the 12th or 13th of March.

b. The Real Estate and Construction Division, OL, is preparing a dispatch to sugarising the subject study.

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5. Affitional copies of the AME's report are available from of this Division.

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Real Estate and Construction Division

Attachments

AMS Report - Unclassified when removed from this memorandum

Distribution

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